

Iselin District #11
Board of Fire Commissioners
February 9, 2022
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on February 9, 2022 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sandklev, Lisoski, Karlin and Smith. Also in attendance were Chief Ryan Malheiro, Fire Official Helge Nordveit, President Craig McKenzie, 2nd Captain Soletti, 1st Lt. Fatima Manzoor, 2nd Lt. John Zairopoulos and Engineer.

A motion was made by Commissioner Sandklev to approve the minutes from January 12, 2022 meeting. The motion was seconded by Commissioner Karlin.

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. 34 calls for the month; two members were low on percentages, both have been spoken to
2. Training Officer are currently working on a file for all certifications

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: a total of 28 Life Hazard and Non-Life Hazard Inspections were performed
2. Fire Official reviewed complaints for the month
3. Bureau vehicles are running well
4. Waiting on theme for 2022 Fire Prevention
5. No classes were attended
6. Ryan moving to 11-F1
7. Public Assembly Inspection performed at St. Cecelia's

Action Items:

None

Bills

Motion made by Commissioner Sandlev to pay all bills; seconded by Commissioner Smith. All Commissioners in favor.

Communications

1. Call received from NJ FEMA Director regarding the close out documents from Hurricane Irene. Documents have been signed and submitted.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Two inspection certifications have been done and passed

Action Items:

1. Amp for fire calls is no longer working – Steve to order a new one

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Engineer has been contacted to review and sign off on the generator plans
2. Cleaning company coming next week (2 days) for cleaning for election
3. House 2 bathroom light switch and fan repaired
4. New routers installed

Action Items:

1. Carpenter to be contacted for ceiling on Truck room at Sub-Station

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Received a recall for Chief's vehicle
2. Updating batteries for Rescue

Action Items:

1. JZ to contact somebody about the cover for the cracked light on the Ladder

Joint Board

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Next meeting to be held in Woodbridge.

Action Items:

None

Unfinished Business

1. LEDs to be ordered for the sub-station sign and installed.

New Business

1. President McKenzie requested a new cooler/refrigerator be purchased for downstairs. Board approved the purchase.
2. Election Day – Tom Karlin will be present with the poll clerks; three questions on the ballot this year
3. PILOT(Payment in Lieu of Taxes) Program worth thinking about and looking into. Ron to ask Mike if there is an accounting somewhere.

Treasurer's Report

1. Cash Balance = \$1,920,331.59
2. \$131,494.51 in disbursements for the month
3. Ron requested access to the Quicken Software from Mike
4. ACH payments should be used as often as possible

Meeting adjourned - 7:25 pm