



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES - October 11, 2017

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on October 11, 2017 at 7:01 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Sandklev, Trela and Rischak. Also in attendance were Chief Michael Einhorn, Assistant Chief Francisquini and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the September 13, 2017 meeting. The motion was seconded by Commissioner Rischak.

Chief's Report

September, 2017 - 61 Calls; 7 men low on percentages

1. Patty still out on medical leave
2. Resignation letter received from Ken Williamson
3. Fire Prevention Open House went well
4. Rescue issue - to be sent to Fire & Safety
5. 11-3-1 Knox Box to be installed
6. Docking station to be ordered
7. Railing to Fireman's Room outside the building to be repaired
8. Concrete on side of building to be repaired

Fire Official's Report

31 Life and no Non-Life Hazard Use Inspections performed. There were three investigations performed and no complaints answered.

1. Bureau vehicles running well; 3-5 needs an oil change
2. School Fire Prevention Programs scheduled: School #22, October 18th; School #24, October 23rd
3. NFPA Voucher submitted
4. Other vouchers to be submitted soon

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Rischak. All in favor.

Communications

1. Resignation letter from Ken Williamson
2. Invitation from Water Company for Annual Dinner (Oct 25th, Avenel Firehouse); Five men will attend
3. Annual renewal agreement for Dispatch Services received; no price increase

Alarms & Pagers

1. Steve working on mother board replacement

2. Inspection scheduled for Oct 23rd.

Water & Hydrants

1. Water Company Dinner - October 25th; Avenel Firehouse

House

1. Air conditioning unit for downstairs should be in by end of the week
2. Sprinklers will be blown out by the end of the month
3. House 2 apron concrete work to be done in spring (probably April)
4. House 2 heater fans to be replaced

Fire Prevention

1. Open House went well
2. School programs are scheduled

Trucks

1. List received from Chief
2. Fire & Safety coming this week to look at Ladder

Joint Board

1. Looking into setting up a Recruitment Program
2. Next meeting to be held here on November 13th

Per Diem/Work Crew

1. Applications sent - 34; Received applications still be reviewed; 4 interviewed tonight
2. Fire Responder News ad to be run soon
3. Researching age limits
4. Medical clearance - will be pre-employment medical history and drug testing
5. Background checks will be run through the police department
6. Interview schedule to be discussed

Unfinished Business

None

New Business

1. To look into working with a marketing company to send out postcards for recruiting
2. The phone system does not seem to have enough memory for messages; all phones messages will need to be cleared out on a regular basis

Treasurer's Report

Cash Balance \$1,382,126.34

There was no further business before the Board. The meeting was adjourned at 7:46 pm.