

Iselin District #11
Board of Fire Commissioners
April 14, 2021
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on April 14, 2021 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Smith, and Lisoski. Also in attendance were Chief Joe Francisquini and Fire Official Helge Nordveit.

A motion was made by Commissioner Smith to approve the minutes from the March 10, 2021 meeting. The motion was seconded by Commissioner Lisoski.

Chief's Report

Chief Joe Francisquini provided the monthly report to the Board.

Report Items:

1. 32 calls for the month; there are no members currently low on percentages
2. Ongoing recruitment efforts are going well
3. Chief's vehicle is out of service for repairs to the control box for lights and sirens; Chief is using 11-3-2 during currently

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 8 Life and 36 Non-Life Inspections performed (Inspector #1 – 6; Inspector #2 – 14; Inspector #3 – 22); 6 complaint investigation; 3 incident investigations
2. Bureau Vehicles running well
3. Training for Ryan Malheiro going well
4. Fire Official attended one class for construction code license and fire code and Fire Inspector Malheiro is taking many classes he recerts in October
5. ESP – working with Jay on the system to get it up and running by tomorrow

Action Items:

None

Communications

None

Bills

A motion was made by Commissioner Trela to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. New Inspector received new laptop and keyboard
2. Knox box computer has bad power input jack. Steve brought to somebody on Green Street for repairs, but it was still not working. He brought it back there again. Waiting for outcome

Action Items:

None

Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Water Company to cover fees for hydrant relocation on Derby.

Action Items:

None

Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Waiting on June announcement

Action Items:

None

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Met with electrician at House 2 regarding the new generator. Still more investigation to be done to figure out placement for the unit.

Action Items:

None

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Control box in Chief's vehicle being repaired
2. Scott & Steve drove to Valtech for an estimate – waiting to hear
3. Scott called Fire & Safety about bumper – will be here tomorrow to put it back on
4. New computers have been installed in trucks and radio room

Action Items:

None

Joint Board

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Next meeting will take place in May
2. Radio licenses have been renewed for township
3. No update on the township radio grant at this time

Action Items:

None

Unfinished Business

1. Scott to follow up with Fox & Sons for Ryan's ring. He has left phone messages.
2. Sexual Harassment training has been completed.

New Business

1. Election – Tuesday, April 29th from 2 – 9 pm
2. Future Trainings sessions:
 - General Safety Training
 - Communicating with the radios
3. Annual Worker's Compensation disclosure to be signed by end of next month.

Treasurer's Report

Cash Balance - \$1,903,303.59

Action Items

1. Foley invoice included tax. Tax was excluded from the payment that was made.
2. Dispatch fees to be paid next month.
3. Worker's Compensation payment was mistakenly refunded, insurance company requested the payment back.

Meeting adjourned to go to a Budget Meeting – 7:25 pm.