

Iselin District #11
Board of Fire Commissioners
July 11, 2018
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on July 11, 2018 at 7:02 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Sandklev and Lososki. Also in attendance were Chief Chris Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the June 13, 2018 meeting. The motion was seconded by Commissioner Rischak.

Chief's Report

Chief Chris Wertz provided his monthly report to the Board.

Report Items:

1. 29 Calls for the month and 7 men low on percentages. Percentages showed an improvement over last month.
2. Nine men will be going to Wildwood for the Convention. Chief has requested 24/7 coverage from Thursday to Sunday from the Per Diem men.
3. Chief requested four Per Diem men for coverage during the Indian Day and Pakistan Day Parades, which was approved at the last meeting.
4. Command vests have been received.
5. Discussed status of three new applicants.
6. Foam cans have been installed on Ladder and Chief's vehicle.
7. Chief requested one Ex-Chief hat badge for Joe Francisquini.
8. Discussed E-Dispatch free trial – Steve to order.
9. Tags are still being worked on.

Action Items:

1. Steve to order free trial of E-Dispatch.
2. Ex-Chief hat badge to be ordered.

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. June/July Statistics: 5 Life Hazard Inspections and 19 Non-Life Hazard Inspections performed (Fire Inspector #1 – 14; Fire Inspector #2 – 10). Investigations could not be reported as the Fire Official only has access to ESP when on the premises.
2. Began ordering materials for Fire Prevention. School Board to be contacted for school counts.
3. No classes attended.
4. Fire Bureau vehicles running well.
5. School #24 changing to all-day Kindergarten beginning in September.
6. OEM & Police have been contacted regarding the parades in August – no meetings have been set up yet.
7. OSHA Right to Know Survey completed for House 2; House 1 is in progress.

Action Items:

None

Communications

None

Bills

A motion was made by Commissioner Rischak to pay all bills. The motion was seconded by Commissioner Sandklev. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Panels have been upgraded.
2. Annual monitoring fee has been paid

Action Items:

None

House Report

Roy Sandklev provided the monthly report to the Board.

Report Items:

1. Generator at House 1 completed; House 2 generator's wires still to be done.
2. Roof contract signed.
3. Windows all done in hall.
4. Leaders to be replaced.
5. Signs are up at House 2.
6. New fans have been installed in LED Sign.

Action Items:

None

Water & Hydrants Report

Report Items:

Nothing to report this month.

Action Items:

None

Truck Report

Joe Rischak provided his monthly report to the Board.

Report Items:

1. Ladder outlets repaired
2. 11-1 flash ordered
3. Co meter to be recalibrated on 11-3

Action Items:

1. 11-1 airhorn issue to be written up.

Fire Prevention

1. Orders for materials have begun.

Per Diems/Work Crew

Helge Nordveit provided his monthly report to the Board.

Report Items:

1. "When to Work" is working well
2. 18 Per Diems currently working
3. Training on ladder continues
4. Golf shirt order – waiting on quote
5. Employee Handbook being put together
6. Locks just about finished (biometric)
7. Two Per Diems medical paperwork finally done

Action Items:

1. 24/7 shifts needed for Wildwood

Unfinished Business

1. Software on server is old. Steve has contracted Dell to work with Tom to upgrade software.

Joint Boards

Report Items:

1. Implementing a Firefighter ambulance be mandatory on calls.
2. Putting together a Firefighters 2 class.

Action Items:

None

New Business

Report Items:

1. Resolution for Corrective Action Plan – voted on unanimously.
2. Comcast to be contacted regarding the phone messaging system.
3. 30 Walkie Talkie batteries have been ordered (\$80/each)
4. Quote for five new pagers (\$2,865).

Action Items:

1. E-Dispatch free 30-day trial to be ordered.

Treasurer's Report

Cash Balance - \$1,493,222.60

Meeting adjourned at 8:00 pm.