

Iselin District #11
Board of Fire Commissioners
May 9, 2018
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on May 9, 2018 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Rischak, Sandklev and Trela. Also in attendance were Chief Chris Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Rischak to approve the minutes from the April 11, 2018 meeting. The motion was seconded by Commissioner Trela.

Chief's Report

Chief Chris Wertz provided his monthly report to the Board.

Report Items:

1. 35 Calls for the month and 9 men low on percentages. Percentages have hit an all-time low. Four firefighters have not made percentages at all this year and the average firefighters attending calls is five. Documented verbal warnings are being signed by firefighters with low percentages.
2. Colonia's 75th Wetdown is scheduled for June 2nd.
3. Research to be done on new tag color to see if it is being used by any other department.

Action Items:

1. Verbal warnings are to be documented and signed by firefighters with low percentages.
2. Chief to call Billy to find out if the new tag color is being used by any other department.

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. No statistics to report because of computer issue.
2. Bill working on inspections.
3. 11-3-4 front end pulling; being brought in for repair
4. 11-3-5 oil change scheduled for next week

Action Items:

Communications

None

Bills

A motion was made by Commissioner Rischak to pay all bills. The motion was seconded by Commissioner Trela. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. House 2 is down right now.
2. Still working on mother board replacement for House 1 panel.

Action Items:

None

House Report

Roy Sandklev provided the monthly report to the Board.

Report Items:

1. Two generators to be repaired and preventative maintenance done.
2. Sprinkler start up to be scheduled.
3. Decision on roof to be made at next meeting.
4. Ron Grossberndt discussed pricing for new blinds for upstairs hall – Okayed by Board.

Action Items:

1. Ron Grossberndt to begin work on replacing the blinds in the upstairs hall

Water & Hydrants Report

1. Received updated water rate – increased \$700

Truck Report

Joe Rischak provided his monthly report to the Board.

Report Items:

1. List sent to Fire& Safety of items that need repair
2. Ladder to go out on Monday, May 21st and will be out for a week for the valve to be checked
3. Glenn has returned all keys
4. Fords Lawn Mower has repaired the saw

Action Items:

None

Fire Prevention

1. Campaign theme will be announced on June 11, 2018. Ordering will begin then.

Per Diems/Work Crew

Helge Nordveit provided his monthly report to the Board.

Report Items:

1. It was agreed that the men can wear uniform shorts during the summer months.
2. Trash pickers and hand sanitizer needed for policing the grounds for garbage.
3. Current Per Diem count = 15
4. Three Per Diems are finishing up the medical portion
5. There are five applicants to be interviewed
6. Ad to be put on hold for time being
7. Men to be scheduled for Memorial Day and for the Colonia and Warren Wetdowns
8. Per Diem schedule to be posted in the Radio Room
9. Weekend days to be discussed at next meeting
10. Ryan is working for training purposes.

Action Items:

1. Read and adopt Resolution to hire Per Diem Firefighters under New Business.

Unfinished Business

1. LOSAP information completed
2. I am Responding – to be done after server set up has been completed
3. Not on new server yet – information being transferred over

Joint Boards

Report Items:

1. Meeting – Monday, May 14th in Port Reading
2. Quote for marketing for volunteers to be brought up by Steve at the meeting.

Action Items:

None

New Business

Report Items:

1. Workers Comp audit has been completed
2. Resolution adopted to hire eight Per Diem Firefighters. Approved.

Action Items:

None

Treasurer's Report

John Trela provided his monthly report to the Board.

Report Items:

1. Ryan's Fire Inspector and Fire Official vouchers – only one was paid. John to contact Ryan for copy of the Fire Official form to be resubmitted for payment
2. Comcast issues being worked out by John.

Action Items:

None

Cash Balance - \$1,352,175.25

A motion to adjourn and move into a closed session was made and seconded. Meeting adjourned at 8:15 pm.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution #

Authorizing Hiring of Per Diem Firefighters

WHEREAS, it is necessary to employ individuals as Per Diems to provide firefighting services on behalf of the Fire District.

NOW THEREFORE, be it **RESOLVED** by the Commissioners of Woodbridge Township Fire District No. 11, County of Middlesex, as follows:

- (1) The Fire District is hereby authorized to employ Per Diem Firefighters as set forth on the attached list pursuant to such terms and conditions established by the Fire District.

Per Diem Firefighters

Alexander Wertz

John Zairopoulos

Christopher Loughlin

Thomas R. Johnson

Edmond McKeown

Matthew Popola

Dana Madden

Manuel Perez