

**Iselin District #11
Board of Fire Commissioners
November 14 2018
Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 14, 2018 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Smith and Sandklev. Also in attendance were Assistant Chief Mark Sojak and Fire Official Helge Nordveit.

A motion was made by Commissioner Smith to approve the minutes from the October 10, 2018 meeting. The motion was seconded by Commissioner Sandklev.

Chief's Report

Assistant Chief Mark Sojak provided the monthly report to the Board.

Report Items:

1. Eight(8) volunteers low on percentages.
2. One firefighter resigned at Company meeting.
3. Fatima passed Fire 1
4. Nester completed Hazmat training
5. SOG's are progressing
6. Chief is requesting a 2% pay increase for all Chiefs
7. Chief is requesting for the Per Diems to check oil and fluids in the rigs. This will be discussed.
8. Per Diems scheduled for Thanksgiving - none

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. October Statistics: 6 Life and 2 Non-Life Inspections performed (Fire Inspector #1 –2; Fire Inspector #2 – 6).
One complaint was answered; three investigation done.
2. Overdue inspections being completed
3. Vehicles running well

Action Items:

None

Communications

1. Letter received from lawyer with reference to the upcoming election.

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Problem with House 1 generator seems to be resolved.

Action Items:

None

Truck Report

Report Items:

1. Accident with Ladder while training; training should not be done in the dark.

Action Items:

None

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Sprinklers have been blown out for the winter season
2. Plow installed on pick up truck – men to be instructed on how to use it.
3. Met with cleaning crew about poor services; they seem to be doing a better job after the meeting
4. Phone at House 2 is broken

Action Items:

1. Men to be instructed on plow usage
2. Plumber to be contacted for leak in furnace
3. Radiator covers to be changed in downstairs Fireman's Room
4. Blinds for computer room to be purchased and installed
5. Paper towel holder to be installed in bathroom at House 2

Water & Hydrants Report

Steve Freeman provided the monthly report to the Board

Report Items:

2. Water price to remain the same for 2019

Action Items:

None

Per Diems/Work Crew

Helge Nordveit provided his monthly report to the Board.

Report Items:

1. Doing well with scheduling – still some shifts open for this Friday
2. No men are scheduled for Thanksgiving
3. Golf shirts have been received and are being distributed
4. It was decided that each upcoming month's calendar is to be agreed upon at each Commissioner's Meeting
5. No per diems are required for Christmas Day (Dec 25th)
6. It was decided that a Driver and Officer are to be designated on the posted work list each day

Action Items:

1. Some issues to be discussed in a closed executive session

Joint Board

Steve Freeman provided the monthly report to the Board

Report Items:

1. Meeting held in Fords
2. Professional Marketing company to advertise for volunteers; money is in the budget for next year

Action Items:

None

New Business

Report Items:

None

Action Items:

1. None

Unfinished Business

1. Contract for AT&T cell tower has not been received yet.
2. There is currently one open officer position
3. Budget to be worked on tonight

Action Items:

1. Architect contract to be reviewed and signed

Treasurer's Report

Report Items:

1. Cash Balance - \$1,402,313.45

Action Items:

None

Meeting adjourned at 7:25 pm.