



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES - November 8, 2017

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 8, 2017 at 7:01 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela and Rischak. Commissioners Sandklev and Lisoski were not present. Also in attendance were Chief Michael Einhorn, Fire Official Helge Nordveit and the Accountant.

A motion was made by Commissioner Trela to approve the minutes from the October 11, 2017 meeting. The motion was seconded by Commissioner Rischak.

#### **Chief's Report**

November, 2017 - 71 Calls; 6 men low on percentages

1. Docking station for 11-3-1 to be ordered
2. ESI needs pictures and dimensions for pricing
3. Requested new nozzles to be ordered
4. Giordano Pack Tracker to be set up
5. Ladder rust issue status - Valtech called to set up an appointment. It will be done by December
6. 11-3 Door strap issue status - Joe sent an email to Fire & Safety

#### **Fire Official's Report**

2 Life and 9 Non-Life Hazard Use Inspections performed. There were three investigations performed and one complaint answered.

Breakdown of Inspections Performed:

Fire Inspector #1	10 Inspections
Fire Inspector #2	1 Inspection
Fire Inspector #3	0 Inspections

1. Bureau vehicles running well; 3-5 needs an oil change
2. Submitted comments for three plans to the Technical Review Board.
3. Fire Official informed the Board that School #29 has asbestos & structural issues and recommended that nobody go inside the building. Commissioner Rischak discussed the issues and stated that it is being taken care of and is not a danger.
4. Fire Official discussed Consumer Fireworks Regulations.

#### **Bills**

A motion was made by Commissioner Trela to pay all bills. The motion was seconded by Commissioner Rischak. All in favor.

#### **Communications**

1. Memo from Mr. Brazlow regarding election timetable and dates.

### **Alarms & Pagers**

1. Inspections completed and passed
2. Working on mother board to set the chimes to 15 minutes

### **Water & Hydrants**

1. Rates to be increased by 5%

### **House**

1. Sprinklers have been blown out
2. TV has been hung at House 2. Cable box needs to be ordered.
3. 2 x 2 fixtures in hallway to be changed to LED lights
4. Life Hazard Use certificate was received
5. New air conditioner has been installed
6. Unit heaters at House 2 to be replaced

### **Fire Prevention**

1. School programs were completed and went well
2. Au Pairs program scheduled for November 19th at 3:30 pm

### **Trucks**

No problems

### **Joint Board**

1. Next meeting to be held here on Monday, November 13th

### **Per Diem/Work Crew**

1. Four candidates are currently going through background checks
2. Five candidates will be scheduled for interviews next week
3. One candidate will be discussed in a closed-door session with the Board
4. One candidate's background check completed - waiting on confirmation

### **Unfinished Business**

1. New Konica Copier cost - \$5,212; Annual Fee for service & supplies - \$270.00

### **New Business**

1. A call was received from Patrick Carter of St. Cecelia's Church requesting a listing of cars that park in the church lot. An insurance rider will be obtained for the church from the insurance company.
2. House 2 printer is not printing Violation Page - Jay to be contacted to see if it is a program issue.
3. Phone system messages have been cleaned out
4. House 2 tool boxes to be cleaned out and locksmith to be called in to change the locks
5. Knox boxes have been reinstalled and are all operational. Passwords have been given out.

### **Treasurer's Report**

Cash Balance                      \$1,315,377.59

The Account stopped in to discuss the Budget Worksheets for 2018. The Commissioners will review each line item to make changes before the budget meeting.

There was no further business before the Board. The meeting was adjourned at 7:50 pm.