



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES – December 11, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on December 11, 2013 at 7:08 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, and Trela. Commissioners Lisoski and Sandklev were not in attendance. Also in attendance were Chief Wertz, and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the November 134, 2013 meeting. The motion was seconded by Commissioner Rischak.

#### Chief's Report

1. Chief requested the remaining budget amount for 2013.
2. Steve working on getting pricing for computers for the trucks.
3. Chief requested four Pass devices
4. Chief requested that the Day Crew be brought back or to really focus on recruiting in order for people to be around during the day to answer calls. It was decided that a Recruiting Meeting will be set up and Open Houses scheduled. A Personnel Meeting will be set up to discuss the Day Crew.

#### Fire Official's Report

3 Life Hazard Use Inspections and 41 Non-Life Hazard Use Inspections were performed. Two complaints were handled; no investigations were performed.

Breakdown by Fire Marshall - No Breakdown Provided

1. 11-3-4 running well.
2. Fire Marshall Drana will be acting Fire Official from December 5 - 10th
3. School #24 Program scheduled for the 19th

#### Communications

1. Letter received from Scott Smith regarding Life Membership.

### **Bills**

A motion was made to pay all bills by Commissioner Rischak and seconded by Commissioner Trela.

### **Alarms & Pagers**

Progress

### **Water & Hydrants**

Progress

### **House**

1. Meeting with sign company scheduled for tomorrow to install the new sign. The old sign will be hung at House 2, but not lit.
2. Electrician to be called for chewed wires at House 2 because of the squirrel problem.

### **Fire Prevention**

Program for School #24 - November 19th

### **Trucks**

No Problems

### **New Vehicles**

Progress

### **Joint Board**

1. Going forward to sue Port Reading for monies owed.

### **Unfinished Business**

1. December 16th - Election for spending capital approval for new vehicle.
2. January 8th - Budget Approval
3. Truck Room racks to be moved in Headquarters so they do not get damaged.

### **New Business**

1. Recruitment to be discussed and meeting to be held.

### **Treasurer's Report**

Cash Balance - \$1,633,581.23

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Rischak.

The meeting was adjourned at 8:14 pm.