



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES – June 13, 2012

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on June 13, 2012 at 7:05 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Sandklev, Trela and Lisoski. Also in attendance were Chief Andy Phillips and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the May 9, 2012. The motion was seconded by Commissioner Rischak.

Chief's Report

1. Percentages were low this month because of illnesses.
2. No word on ISO rating yet. Chief to check into.
3. Chief's Budget - Chief is working on an equipment list for purchase.
4. Acting officers have moved up in position. Joe Francis Kinning has been moved up to the vacant Lieutenant position.
5. All engines and trucks are good. Chief's vehicle has a light out.
6. Sojak and Farese were handed their Firefighter 1 certificates at the meeting last night.
7. Spec sheet for hose that Chief would like to purchase was given to John Trela.
8. Chief was asked to do a count of all helmets and frontals to see what needs to be ordered.
9. Fit testing to start next month.
10. Quote to be gotten for wands & packs.
11. Bullard batteries have been replaced.
12. Chief was asked to make sure that all equipment is cleaned when it returns from calls.

Fire Official's Report

2 Life Hazard Use Inspections and 28 Non-Life Hazard Use Inspections were performed. No investigations were performed.

Breakdown by Fire Marshall

Fire Marshall #1	6 Inspections
Fire Marshall #2	8 Inspections
Fire Marshall #3	16 Inspections

1. 3-4 is running well but starting to idle a little higher. Joe will have Glenn take a look at it.
2. A number of classes were attended by all members of the Bureau.
3. Indian Parade scheduled for August 15th
4. Update on Oak Tree Road Festival - There was a breakdown in communication with the business owners who were frustrated that the road was closed and they were not invited to participate in the event.

Communications

None

Bills

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

Alarms & Pagers

1. Installation to be started on alarm panel
2. Perth Amboy coming into trunking radio system, which will entail reprogramming.

Water & Hydrants

Progress

House

1. Landscaping is almost complete. Sprinklers still need to be completed and leak detected. Also a rain sensor to be installed.
2. Roof project - the architect redid the specs and they were sent to the attorney for his review and changes. It has been posted in the paper with an opening bid date of July 11th.
3. Hall renters need to complete and sign the contracts in order to rent the hall.

Recruiting

Progress

Fire Prevention

Date has been set for Oct 6th and smoke trailer reserved.

Trucks

1. Rescue did not go to Fire & Safety for air conditioning repair. New appointment to be set up.

Joint Board

Progress

Grants

Progress

Unfinished Business

1. Closet in Fireman's room to be started. TV to be gotten rid of.

New Business

1. Three men have been interviewed and background checks submitted. One check has been received back waiting on the other two.
2. Returned audit to accountant
3. Two new computers are up and running.
4. Hall rental resolution to be revised.
5. Copier in House 2 to be posted for somebody to take
6. Comcast pricing for phones - Estimated to be \$400 for cable, 6 lines & internet access
7. Chief asked if ladder could be placed at House 2. Board informed the Chief that it is the Officer's decision to decide where the trucks go.
8. No second meeting to be held in June, July and August.
9. Vouchers for safety glasses with prescription lenses from Perfect Vision to be picked up on John Trela.

Treasurer's Report

Commerce Bank Balance	\$1,287,211.63
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A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Sandklev. The meeting was adjourned at 7:55 pm.