



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES – August 8, 2012

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 8, 2012 at 7:04 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Sandklev and Trela. Commissioner Lisoski was not in attendance. Also in attendance were Chief Andy Phillips, Fire Marshall Bill Drana and Ron Grossberndt.

A motion was made by Commissioner Sandklev to approve the minutes from the July 11, 2012 meeting. The motion was seconded by Commissioner Trela.

#### Chief's Report

1. Chief's overtime at regular job has slowed down so he can be more available.
2. Ryan Malheiro completed his Firefighter 1. Sending in for State certificates.
3. Two men being sworn in tonight.
4. Percentages given to Board. Low men are being dealt with.
5. ISO Report received. Rated as a Class 4 as of 7/2012. Biggest hit was on training - should be 20 hours/month.
6. Meeting with Bill Drana after Board meeting to go over Indian Day Parade.
7. Monthly meeting and reports to be done.
8. 11-1 transfer valve problem to be discussed with Glenn
9. Issue with truck reports not being done in a timely fashion discussed with Chief.
10. Meeting was held to critique the Avenel fire. There was a poor turnout with only 30 men in attendance but the meeting went well.

#### Fire Official's Report

1 Life Hazard Use Inspections and 34 Non-Life Hazard Use Inspections were performed. Two complaints were investigated and no fire investigations performed.

#### Breakdown by Fire Marshall

Fire Marshall #1	2 Inspections
Fire Marshall #2	25 Inspections
Fire Marshall #3	17 Inspections

1. Fire Official Nordtveit is on medical leave from July 26 until cleared for duty. Deputy Fire Marshall Drana will be the acting Fire Official in his absence.
2. Deputy Fire Marshall Drana attended an online training for Bloodborn pathogens and Right to Know.
3. One penalty payment received and given to Board.
4. 11-3-4 running well but needs to be inspected.
5. Fire Official Nordtveit is working on fire prevention programs with schools.
6. Meeting was held with Indian Business Association regarding the Indian Day Parade. Orders of compliance were given to Mr. Shah.

### **Communications**

One Resolution received to be read and voted on regarding the Audit Synopsis.

### **Bills**

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

### **Alarms & Pagers**

Fire alarm is up and running with no problems. Horn to be done next.

### **Water & Hydrants**

1. Water bill is still coming being received late.
2. Ron to looking into receiving a discount if bills are paid in advance.

### **House**

1. The sprinkler system has been repaired and is working well now.
2. The cooler in the hall is not working properly. Roy will get prices to replace it.
3. Discussion was held about getting an ice machine for House 2.

### **Recruiting**

Three new men were sworn in (Thomas Galipean, Christian Howard and Andrew Chis)

### **Fire Prevention**

Progress

### **Trucks**

The van has been repaired. Chief asked about getting rid of it. This will be discussed at a later time.

### **Joint Board**

Progress

### **Grants**

Progress

### **Unfinished Business**

1. Joe to be added to bank accounts for bank statements
2. A gentleman by the name of Roger Maris might be coming to request budget information. He will need to fill out a request for this information.

### **New Business**

1. Chief requested a CAD system be installed in the Chief's vehicle. There would be a one-time \$2,500 license fee.
2. Audit results received - no corrections to be made
3. Resolution regarding Synopsis of Audit received, read and voted by roll call vote - approved by all.
4. Contract sent for roof project.

### **Treasurer's Report**

Cash Balance - \$1,239,470.46

All receipts for D'Italia must be given to John Trela to keep track of the billing.

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Sandklev. The meeting was adjourned at 7:47 pm.