



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES – May 7, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on May 7, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Trela and Sandklev. Commissioner Lisoski was not in attendance. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the April 10, 2013 meeting. The motion was seconded by Commissioner Trela.

Chief's Report

1. Dimensions to be gotten for organizer for Engine 1.
2. Steve to contact phone rep for cell phone for Chief
3. Steve to get Fit Test machine from Hopelawn
4. New computer for Officer's Room - on order
5. Roy to order new carpeting for Officer's room
6. Marker board to be ordered from Staples
7. Requested Engine 1 for Raceway Park on June 1 - Okayed by Board
8. Black helmets needed (5)
9. Wipers blades for 11-3-2 needed
10. Discussed personnel issues with Board:
 - a. Justin McGee - Low on percentages for April. Requested extra credit on last day. He has also missed five classes at the Academy. Chief is going to give him a chance to resign and leave in good standing. Will not accept him back again.
 - b. Christian Howard - Sending a termination letter and requesting equipment be returned.
 - c. Andrew Chris - Requested a doctor's note with no response. A letter will be sent requesting a not by the 22nd or he will be terminated.
 - d. Marson - Currently at Police Academy. No leave of absence on file and low on percentages for March and April. Need a letter from the Sheriff's Department.

- e. Gallapire - Need to commit to a date to start the Fire Academy.

Fire Official's Report

11 Life Hazard Use Inspections and 32 Non-Life Hazard Use Inspections were performed. No complaints; one investigation was performed.

Breakdown by Fire Marshall

Fire Marshall #1	12 Inspections
Fire Marshall #2	4 Inspections
Fire Marshall #3	27 Inspections

1. 11-3-4 problem with battery
2. Fire Marshall Drana attended a Blood Born Pathogen Class.
3. Fire Official working with Touchdown Media for Oak Tree Road Street Fair to be held on May 18th and 19th.
4. Discussion about House inspection violations and penalties (original inspection performed in March, 2013:
 - a. House 1 - 10 violations (8 still open)
 - i. Penalties - \$3,600
 - b. House 2 - 5 violations (4 still open)
 - i. Penalties - \$3,200

Communications

None

Bills

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

Alarms & Pagers

Progress

Water & Hydrants

Progress

House

1. Progress upstairs.
2. Roofer to be called for leak in Truck Room

Fire Prevention

Progress

Trucks

1. 11-3 having a problem - Glenn to check the filter
2. The van will be used for school everyday
3. New truck should be in any day now

Joint Board

Meeting next week in Hopelawn

Unfinished Business

1. Still working with Comcast

New Business

None

Treasurer's Report

Cash Balance - \$1,377,479.53

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Sandklev. The meeting was adjourned at 7:40 pm.