



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES – July 10, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on July 10, 2013 at 7:49 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Trela, Rischak and Sandklev. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the June 12, 2013 meeting. The motion was seconded by Commissioner Rischak.

#### Chief's Report

1. Fit testing has been completed for all active firefighters. Two Fire Bureau members still need to be done.
2. Met with a Dell rep for computers for apparatus. A meeting needs to be set up for a demo.
3. One man low on percentages. Chief and officers met with him and he is doing fine now.
4. Marson failed to return our calls regarding the fit testing, has not supplied a letter for his leave, and has made no calls.
5. Chris Howard still needs to return his equipment. Letter to be sent.
6. Brian Cassini low on percentages - excused because of premi-baby.
7. Lettering for chief's car looks good. There is a portion on the striping that is a little off. To be repaired.
8. Chief Bennett from #9 requested a meeting to discuss extending the dual response at night after 6 pm for fire alarms. Possibly discuss 24/7.
9. Helmets on order should be in within two weeks.

#### Fire Official's Report

1 Life Hazard Use Inspections and 15 Non-Life Hazard Use Inspections were performed. No complaints; three investigations were performed.

Breakdown by Fire Marshall

Fire Marshall #1	0 Inspections
Fire Marshall #2	0 Inspections
Fire Marshall #3	16 Inspections

1. Meeting to be set up with India Business Association to discuss the upcoming India Independence Day Parade (Aug 11th).
2. Fire Marshall Meckler submitted Level 2 IMS Certification and attended a Homeland Security Conference.
3. 11-3-4 has a new battery and is running well.
4. Comcast computer project to be completed week of July 22.
5. New copy machine - Steve working on

### **Communications**

1. Notice received from State of NJ regarding the submission of the audit.

### **Bills**

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Trela.

### **Alarms & Pagers**

Progress

### **Water & Hydrants**

Progress

### **House**

1. Ice machines installed and working
2. Sprinkler system at House 2 has been repaired
3. Toilet has been repaired
4. Both buildings have passed inspection
5. Fan to be installed in kitchen upstairs and near ice machine at House 2
6. Quote received for paving and sidewalks for both houses \$29,415.00. Can be done third week in August. Motion made by Commissioner Rischak to schedule and seconded by Commissioner Trela. All in favor.
7. Need to get the name of the painter that Colonia uses and give to Roy to contact. Start with the upstairs hall first to see how he does and then get a quote for the Truck Room

### **Fire Prevention**

1. Purchasing to begin for giveaway items.

### **Trucks**

1. Rescue out for repairs for air conditioning.

### **Joint Board**

Eddie Mullen is supposed to be going to Port Reading in August to pick up a check for the monies due.

### **Unfinished Business**

1. Membership - New advertising to be done and an Open House to be set up.
2. Audit - close to being done. Will be forwarded to the State once complete.
3. New digital sign with three colors (\$10,406.00 plus install). Motion made by Commissioner Rischak to purchase sign and have installed, seconded by Commissioner Trela. All in favor.
4. Truck Room floor quote (\$10,300 and \$1,200 for logo). Can be completed in one week and the trucks will need to stay off for eight days. Board agreed that the apron work should be done first, then the painting and then the floor.

### **New Business**

1. Gentlemen from Brazil is arriving on Tuesday. Mayor is coming to greet him. Work uniforms to be worn.

### **Treasurer's Report**

Cash Balance - \$1,467,354.41

A motion to adjourn was made by Commissioner Rischak and seconded by Commissioner Sandklev. The meeting was adjourned at 8:45 pm.