



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES – October 9, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on October 9, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Rischak, Trela and Sandklev. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Rischak to approve the minutes from the September 11, 2013 meeting. The motion was seconded by Commissioner Trela.

#### Chief's Report

1. Air packs, bottles and masks on order. Expected delivery is four weeks.
2. Steve to contact Dell representative for laptops for apparatus
3. Information sent to Station 7 regarding resignations and move ups
4. Officer's computer has been installed
5. Driscoll appointment to be set up
6. Apparatus to be put back in the bays on Sunday
7. Engine will be provided to schools for Fire Prevention. Tim Mecker will be the primary driver and Bill Drana the secondary driver.
8. Knox box to be installed on Chief's vehicle

#### Fire Official's Report

4 Life Hazard Use Inspections and 29 Non-Life Hazard Use Inspections were performed. No complaints; one investigation was performed.

#### Breakdown by Fire Marshall

Fire Marshall #1	0 Inspections
Fire Marshall #2	2 Inspections
Fire Marshall #3	24 Inspections

1. 11-3-4 running well.
2. Fire Prevention materials have been received. Will hold for next year due to

cancellation.

3. Fire Marshall Drana attended a hazardous materials class
4. School programs to be scheduled.

### **Communications**

None

### **Bills**

A motion was made to pay all bills by Commissioner Trela and seconded by Commissioner Rischak.

### **Alarms & Pagers**

Progress

### **Water & Hydrants**

Progress

### **House**

1. Comcast installation at House 2 will be next week (day to be confirmed). Phone numbers will be changing.
2. Paving and concrete work is done. Milling and paving to be done in front of apron.
3. Sign to be installed
4. Thank you letter to be sent to Dennis Henry.
5. Painting will start next week
6. Flooring for bay will be done next year.
7. Election - 10/16

### **Fire Prevention**

Progress

### **Trucks**

1. 11-3 new booster nozzle to be ordered
2. 11-3 check engine light and stop engine light problem - appointment to be made at Penske
3. 11-1 light tower items on order
4. All PM's done on trucks
5. New tires to be gotten for 11-1
6. Chief's vehicle striping to be repaired and condensation in the light bar to be addressed.

### **Joint Board**

Going forward to sue Port Reading for monies owed.

### **Unfinished Business**

None

**New Business**

1. AED Pads have expired. Five new ones have been ordered
2. Check with Township about snow removal under the contract.
3. Joe to bring in a Social Media Protocol
4. County Freeholders Meeting with all Emergency Service Volunteers - November 14th  
7:15 pm at Fire Academy
5. Board to discuss nighttime dual response with the Board from District 9.

**Treasurer's Report**

Cash Balance - \$1,491,737.74

A budget discussion to be held.

A motion to adjourn and move into a closed sessions was made by Commissioner Trela and seconded by Commissioner Rischak.

The meeting was adjourned at 7:57 pm.