



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES – November 13, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 13, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Rischak, Trela and Sandklev. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the October 9, 2013 meeting. The motion was seconded by Commissioner Rischak.

Chief's Report

1. Laptops to be ordered by end of the year
2. New AED's have been installed and training classes to be set up
3. Percentages were awful
4. Delivery of air packs and bottles - 2 weeks out

Fire Official's Report

4 Life Hazard Use Inspections and 33 Non-Life Hazard Use Inspections were performed. No complaints; one investigation was performed.

Breakdown by Fire Marshall

Fire Marshall #1	15	Inspections
Fire Marshall #2	7	Inspections
Fire Marshall #3	16	Inspections

1. 11-3-4 running well.
2. Internet connection is running well.
3. Schools programs are set and giveaways packed up and ready to go.
4. Fire Marshall Drana attended a class at Seton Hall
5. Fire Marshall Meckler attended an update class
6. Fire Official Nordveidt attended a Code Update class
7. Goal is to be at 100% inspected by year-end

Communications

None

Bills

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

Alarms & Pagers

1. Renewed maintenance contracts; Inspection on alarms to be scheduled and panel to be changed.
2. Sending pagers to Motorola for repairs.

Water & Hydrants

1. Will be a 16% increase for 2014.

House

1. Heater to be looked at tomorrow
2. Sign to be scheduled for installation
3. Apron to be milled in the springtime
4. Thank you letters were sent to the Mayor and Dennis Henry
5. Flag to be repaired
6. Rodent problem at House 2 - Viking was called in and will bait and trap and check daily and repair roof. Trees to be trimmed back.
7. Gear racks on order for House 1
8. Chief's carpet to be installed and trim to be installed
9. Cable at House 2 and phone lines done

Fire Prevention

Progress

Trucks

1. Appointment to be made at Cummins in Newark for 11 -1's anti-freeze leak problem.
2. Van being worked on
3. PM to be done on Ladder
4. Appointment to be set up for ladder testing

New Vehicles

1. Figure to be received for new engine by tomorrow
2. Will work on figure for new Rescue next.

Joint Board

1. Going forward to sue Port Reading for monies owed.
2. Joint Board cost came down by \$2,000

Unfinished Business

None

New Business

1. Year-end compensation - By-Laws say the men have to be active in order to receive compensation - will be at the discretion of the Company Executive Board.
2. Date for Special Election for the transfer of capital to be set up.
3. The following resolutions were voted in favor by all:
 - a. Adoption of Temporary Budget
 - b. Budget Transfers
 - c. Introduction of Budget Resolution

Treasurer's Report

Cash Balance - \$1,730,281.61

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Rischak.

The meeting was adjourned at 8:00 pm.

THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBRIIDGE, COUNTY OF MIDDLESEX

Resolution # 11131301

Authorizing Budget Transfers and/or
Encumbrances Relative to 20__ Budget

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.

11 in the TOWNSHIP of WOODBRIIDGE, County of MIDDLESEX, as follows:

(1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBIDGE, COUNTY OF MIDDLESEX

Resolution # 11131302

Adoption of Temporary Budget for 2014

WHEREAS, it has become necessary for the Commissioners of Fire District No. 11 in the TOWNSHIP of WOODBIDGE, County of MIDDLESEX, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2014, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15, 2014.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 11 in the TOWNSHIP of WOODBIDGE, County of MIDDLESEX, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

2014 BUDGET RESOLUTION

TOWNSHIP OF WOODBRIDGE

Fire District No. 11

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the TOWNSHIP OF WOODBRIDGE Fire District No. 11 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the TOWNSHIP OF WOODBRIDGE Fire District 11 at its open public meeting of November 13, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,455,199, which includes amount to be raised by taxation of \$1,214,199 and Total Appropriations of \$1,455,199; and


WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in Fire District No. 11.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Fire District No. 11, at an open public meeting held on November 13, 2013 that the Annual Budget, including appended Supplemental Schedules, of the TOWNSHIP OF WOODBRIDGE Fire District No. 11 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in said Fire District No. 11's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the TOWNSHIP OF WOODBRIDGE Fire District No. 11 will consider the Annual Budget for adoption on December 11, 2013.


(Secretary's Signature)

November 13, 2013
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
FREEMAN	X			
LISOSKI	X			
RISCHAK	X			
SANDKLEV	X			
TRELA	X			