



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES – February 13, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on February 13, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Lisoski, Sandklev and Trela. Also in attendance were Chief Chris Wertz, Fire Official Helge Nordveit and Ron Grossberndt.

A motion was made by Commissioner Trela to approve the minutes from the January 9, 2012 meeting. The motion was seconded by Commissioner Sandklev.

Chief's Report

1. Requested new computer in Officer's Room
2. AED pads being worked on by Steve
3. Measurements to be taken for an organizer for 11 -1
4. Captain's frontal to be ordered by John
5. Personnel Issues - Low percentages are mostly the new men.
6. Andy Ruiz has been elected to Second Lieutenant
7. Township Fire Officer's Meeting to be held here on the third Tuesday in March
8. Truck reports are being received in a timely fashion
9. Ordering of the new Chief's vehicle is being worked on by Chief and Commissioner Rischak
10. CAD's for Ladder and new vehicle to be ordered
11. Chief requested that his office be updated with a new desk with a return and new filing cabinets.
12. New packs should be in between the 24th and 28th
13. Hose inventory to be done
14. Morale seems better and percentages have increased
15. New Man drills to be reinstituted - to be discussed
16. Cassini and McGee starting Firefighter 1 at the academy
17. Phone for Chief's vehicle to be ordered

Fire Official's Report

8 Life Hazard Use Inspections and 14 Non-Life Hazard Use Inspections were performed. Two investigations were performed.

Breakdown by Fire Marshall

Fire Marshall #1	5 Inspections
Fire Marshall #2	15 Inspections
Fire Marshall #3	2 Inspections

1. 11-3-4 running well
2. No classes were attended
3. Discussed the work on the 7-11 on Route 27
4. Bureau met on 5th
5. Priority is to get last year's inspections up to speed
6. School 24 Safety Day to be scheduled for sometime in May - Will need Smoke Trailer
7. 11-3-4 Fire Extinguisher out of date and also the one in the Bay at House 2
8. First Look Pro program to be installed on Chief's new computer
9. Fire Official requested a laptop or tablet for the Bureau car. Board asked him to get recommendations and Board will research.
10. Requested a laptop for training for Bureau
11. Talked to Bureau about Bureau presentation and conduct in the field.

Communications

Approved budget received from the State.

Bills

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Trela.

Alarms & Pagers

1. Steve is working on getting a price for a new panel for House 2.
2. Look into getting Comcast for House 2.
3. Addressable system to be started upstairs.
4. New radio is in for new Chief's vehicle.

Water & Hydrants

Progress

House

1. Vents on roof to be taken out and patched.
2. Buying account to be opened at Cooper Electric for purchase of lighting.
3. Inter-Local Agreement with township to be looked into by John.
4. Generator service contracts to be renewed for House 2. Inspections to be done on both units.
5. Joe has information for drains for the bays.

Fire Prevention

Progress

Trucks

1. New Chief's vehicle - dealer is in South Jersey. Proposal - \$36,336. Voucher needs to be faxed for them to order the vehicle. Delivery would be 60 days after order is placed.

Joint Board

Progress

Unfinished Business

1. Election - Ron is working on getting everything prepared
2. Terri needs a number for the balance for the roof repairs.
3. \$11k to be taken from truck account and put aside for the new Chief's vehicle.
4. No response yet from the insurance company regarding the reimbursement for the Ladder (\$1,700).

New Business

1. Files to be prepared for the Audit
2. Sump pump to be repaired
3. Shed to be cleaned out when weather breaks

Treasurer's Report

Cash Balance - \$1,302,008.002

\$55k set aside for new Chief's vehicle.

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Lisoski. The meeting was adjourned at 7:55 pm.