



## BOARD OF FIRE COMMISSIONERS

### DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES – April 10, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on April 10, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Rischak, Lisoski, and Sandklev. Commissioner Trela was not in attendance. Also in attendance was Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the March 13, 2013 meeting. The motion was seconded by Commissioner Sandklev.

#### Chief's Report

1. Procedure for men who are in limbo and not making percentages. Registered letter to go to men from Chief with a copy to the Board to contact the Chief with their intentions. Then it will go to the Board for further action.
2. One man in Police Academy and cannot be a firefighter until complete. Will be put on leave of absence until completed.

#### Fire Official's Report

3 Life Hazard Use Inspections and 49 Non-Life Hazard Use Inspections were performed. No complaints; one investigation was performed.

#### Breakdown by Fire Marshall

Fire Marshall #1	10 Inspections
Fire Marshall #2	8 Inspections
Fire Marshall #3	31 Inspections

1. 11-3-4 running well
2. Drana attended training for Fire alarm Inspection Testing & Maintenance and training for Investigative Entry for Private Suppression Origin and Cause Consent to Enter
3. Fire Official attended a program on the Registration Inspection Management System
4. Fire Official asked about the status of the Comcast changeover and the collating copier for the Bureau office.

5. Discussed May 18th & 19th Shopping Festival on Oak Tree Road
6. Second computer in office not connected to the printer

### **Communications**

None

### **Bills**

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

### **Alarms & Pagers**

1. Alarm system - will hold off and upgrade the whole system to digital at one time.

### **Water & Hydrants**

Progress

### **House**

1. Progress upstairs.
2. Ron Grossberndt suggested renting a pod in order to clean out and organize all the other storage areas.

### **Fire Prevention**

Progress

### **Trucks**

1. Trucks reports being received regularly now.
2. Discussed where the wand should be mounted in the Ladder with the Chief, but cannot locate the cord. Steve will look for the cord.
3. Light package and command centers ordered for new vehicle.

### **Joint Board**

Progress

### **Unfinished Business**

None

### **New Business**

1. Ice machine to be purchased for House 2
2. Steve suggested a mailing for Fund Drive, Recruitment and Fire Prevention. Maybe sent out at the end of the summer.

### **Treasurer's Report**

Do not have the current balance.

Auditor picked up everything.

A motion to adjourn was made by Commissioner Rischak and seconded by Commissioner Sandklev. The meeting was adjourned at 7:45 pm.