



## BOARD OF FIRE COMMISSIONERS

### DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES - July 9, 2014

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on July 9, 2014 at 7:05 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Rischak, and Sandklev. Commissioner Lisoski was not in attendance. Also in attendance were the Assistant Chief and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the June 11, 2014. The motion was seconded by Commissioner Sandklev.

#### Chief's Report

1. Percentages - 6 men low on percentages (one has been excused)
2. Laptop status - the new model has just been released on July 7th, the representative is sending a package to review. Planning on ordering 2 or 3.
3. Discussion was held about what vehicle should be used for students attending the academy. Board has made it clear that if the van is available then it should be used.

#### Fire Official's Report

5 Life Hazard Use Inspections and 40 Non-Life Hazard Use Inspections were performed. One complaint was investigated.

#### Breakdown by Fire Marshall

Fire Marshall #1	8 Inspections
Fire Marshall #2	20 Inspections
Fire Marshall #3	27 Inspections

1. Classes taken by Bureau: Meckler - Fire Equipment Inspection class; Drana - CPR class; Nordveit - Right of Entry class
- 11-3-4 running well but the bushings are squeaking and groaning. Fire Official will put in a request for Glenn to look at it.
2. Meeting to be set up with Indian Day committee about the Indian Day Parade
3. Fire Marshall met with St. Cecelia's maintenance man and updated contact information for Edison Board of Education. The building is still being renovated and there is unstable storage in the basement. Chief asked Fire Official to set up a walk-through at St. Cecelia's prior to school starting. Has proposed a date of August 26th.
3. Fire Marshall has requested a laptop, a pager battery and a phone replacement.

4. Discussion took place regarding a complaint to the Mayor about the Bureau not producing a Fire Inspection Report in a timely fashion. The Board has requested that the Fire Marshall get availability for a meeting to be set up on a Wednesday at 7 pm between the Board and the Fire Prevention Bureau to discuss issues and expectations.

### **Bills**

A motion was made by Commissioner Sandklev to pay all bills. The motion was by Commissioner Rischak All in favor.

### **Communications**

None

### **Alarms & Pagers**

1. Inspection to be done next week
2. Elevator phone repair to be done.

### **Water & Hydrants**

Progress

### **House**

1. Sprinklers are running but the rain sensor doesn't seem to be working. Steve will order one.
2. Sod to be replaced on Friday.
3. LED lights are in, electrician to start installing
4. Downstairs window has been sealed
5. Pricing for a new shed to be gotten
6. Roy to call Ace to snake the drain at House 2 to see if that is the cause of the water seepage.
7. Truck Room Floor - Joe has not been able to get a third quote.

### **Fire Prevention**

Fire Official to speak with the principal of the Edison elementary school that will be using St. Cecelia's this year to see if they would like to participate in the Fire Prevention school program.

### **Trucks**

11-3 is being repaired, should be finished this week or next.

### **New Truck**

Waiting on date.

### **Joint Board**

Progress

### **Unfinished Business**

1. Comcast for House 1 scheduled for August 22nd

2. Clean-up to continue next week

**New Business**

1. Petzel training was discussed. If men are not certified or recertified they cannot use the device and it should be removed from their gear. Board to speak with attorney about the legal aspects and if a waiver should be required.

**Treasurer's Report**

Cash Balance	\$1,204,268.08
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There was no further business before the Board. The meeting was adjourned at 8:23 pm.