



**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT No. 11**  
20 AUTH AVENUE ISELIN, N. J. 08830

**MINUTES – August 14, 2013**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 14, 2013 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Trela, Rischak and Sandklev. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the July 10, 2013 meeting. The motion was seconded by Commissioner Rischak.

**Call for Bids for Ford Expedition**

One bid received from Craig McKenzie for \$500. Motion made by Commissioner Trela to accept the bid for \$500. Seconded by Commissioner Rischak. All in favor.

**Chief's Report**

No Report

**Fire Official's Report**

0 Life Hazard Use Inspections and 15 Non-Life Hazard Use Inspections were performed. No complaints; two investigations were performed.

**Breakdown by Fire Marshall**

Fire Marshall #1	13	Inspections
Fire Marshall #2	1	Inspections
Fire Marshall #3	1	Inspections

1. Fire Official talked in length about the Indian Day Parade that was held last Saturday. There were many violations noted during the day of the parade and there was no coordination with the Woodbridge Police Department or OEM. A meeting should be set up between the Indian Organization, the Police Department, the Fire Bureau and OEM. A memo from the Fire Official will be forwarded to Pat Kenny.
2. 11-3-4 check engine light has been repaired.

3. Board okayed the Bureau members to wear shorts.

### **Communications**

None

### **Bills**

A motion was made to pay all bills by Commissioner Sandklev and seconded by Commissioner Rischak.

### **Alarms & Pagers**

Cameras to be repaired

### **Water & Hydrants**

Progress

### **House**

1. Painting to start in the upstairs hall and two bathrooms, then the Commissioner's Room and Chief's Room and handi-capped bathroom and then finish with the truck room.
2. Paving to start at House 1 (apron first), then House 2 (apron and rear) and then the lot. Estimated to start the last week in August.
3. Security during paving - hire for night watch and temporary fence to be put up and locked
4. One more quote to be gotten for truck room floor. Work to be done in the spring.
5. Sprinklers have been reprogrammed.
6. Wiring and speakers to be installed upstairs.

### **Fire Prevention**

Progress

### **Trucks**

1. 11-3 Engine check light - somebody activated the manual override. Called Fire & Safety to reset the light. If the light comes back on it will have to go out to Penske.
2. Chief's car back to sign company for repairs. Light bar needs to be replaced with a new one from the manufacturer. To go to Garden State for scratch repairs.
3. Van to be serviced for Wildwood trip and exhaust leak to be looked at.
4. Rescue A/C problem - Township A/C guy to be talked to see if it can be repaired under the Mutual Service Agreement

### **Joint Board**

Progress

### **Unfinished Business**

1. The sign for the side of the building is shipping from Florida. Speak to Township to see if they can help get it off the truck and install it on the building.
2. Cable TV - House 2 to be done first (telephone, internet & free TV) - alarm line will

be the fax line.

House 1 proposal - \$175/mo.

3. Chief found missing cell phone
4. Drana's phone replaced
5. Committee for new vehicle - Must decide how much in the budget and how much to spend. Members from the Board: Steve, Joe & Roy. Steve to contact Kevin.

#### **New Business**

1. Tools from Glenn to be purchased from the budget - No
2. Resolution - Read and Understood the Audit - voted on, all in favor
3. Resolution - Corrective Action Plan - Voted on, all in favor
4. President asked to refurbish the memorial at Clover Leaf Cemetery. Craig to talk to the cemetery about it.
5. Quote from Minolta for copier for Fire Prevention - \$4,508 + \$30/mo. for service contract. Fax to be added to machine. All in favor of purchase.

#### **Treasurer's Report**

Cash Balance - \$1,421,165.78

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Rischak. The meeting was adjourned at 7:55 pm.