



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES – September 11, 2013

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on September 11, 2013 at 7:07 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Rischak and Sandklev. Commissioner Trela was not in attendance. Also in attendance were Chief Wertz and Fire Official Helge Nordveit.

A moment of silence was held in remembrance of the 9-11 victims and service representatives.

A motion was made by Commissioner Sandklev to approve the minutes from the August 14, 2013 meeting. The motion was seconded by Commissioner Lisoski.

Chief's Report

1. Items needed for the Chief's vehicle: defibrillator, first aid kit, set of irons, fire extinguisher and laptop
2. Cameras are now working on the apron and parking lot.
3. Chief will need advanced notice when equipment is to be moved.
4. Policy to be reviewed about taking apparatus out for events.
5. Shawn Hanks to be contacted about his percentages and termination
6. Howard still needs to return equipment.

Fire Official's Report

2 Life Hazard Use Inspections and 24 Non-Life Hazard Use Inspections were performed. No complaints; one investigation was performed.

Breakdown by Fire Marshall

Fire Marshall #1	0 Inspections
Fire Marshall #2	2 Inspections
Fire Marshall #3	24 Inspections

1. 11-3-4 running well.

2. Fire Official reminded Board that men send to the hospital need to be reported to the Bureau for the INFRS report.
3. Fire Marshall Drana attended the 2013 Hazmat Awareness Refresher
4. Fire Marshall Meckler re-certified for Instructor 2 and Official
5. Fire Prevention materials to be ordered tonight
6. Fire Official requested golf shirts and three-season jackets for Bureau - Okayed by Board.
7. Copier for Bureau is in and will be installed once Verizon verifies the numbers.

Communications

1. 2014 Indian Day Parade date - August 10, 2014

Bills

A motion was made to pay all bills by Commissioner Lisoski and seconded by Commissioner Rischak.

Alarms & Pagers

Progress

Water & Hydrants

Progress

House

1. The lot has been done, the rear of the sub-station has been done and the concrete has been done in front. On hold for paving until the second week in October. All concrete to be done on the apron.
2. Signs to be swapped out.
3. Painter has finished upstairs. Colors to be picked for Truck Room (red & white).
4. Sprinkler leaking to be looked at before shut down for the season
5. Roof unit heater to be repaired
6. The monument has been rebuilt and chimney done.

Fire Prevention

Progress

Trucks

All running well.

New Truck

Meetings to be set up to discuss.

Joint Board

Going forward to sue Port Reading for monies owed.

Unfinished Business

1. Steve to look to see if there is a Social Media Policy in place.

2. Old Chief's vehicle has been paid for and the title has been turned over to the new owner.

New Business

None

Treasurer's Report

Cash Balance - \$1,651,469.43

A motion to adjourn was made by Commissioner Trela and seconded by Commissioner Rischak. The meeting was adjourned at 7:55 pm.