



BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

MINUTES - August 10, 2016

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 10, 2016 at 7:05 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Sandklev, Lisoski and Rischak. Also in attendance were Chief Chris Wertz, First Assistant Chief Ken Williamson, Fire Official Helge Nordveit and V.P. Mark Farese.

A motion was made by Commissioner Trela to approve the minutes from the July 13, 2016 meeting. The motion was seconded by Commissioner Rischak.

The meeting began with a brief discussion with Gabe Rosanio, First Vice President and Jeffrey Geiling, Assistant Vice President of Provident Bank regarding changing all bank accounts over from TD Bank.

Chief's Report

1. Reported a slow leak in the back tire on 11-3-1. To be taken to Atlantic Tire for repair or a new tire.
2. Sunday - Indian Day Parade

Fire Official's Report

3 Life and 17 Non- Life Hazard Use Inspections performed. Two investigations were performed. One complaint answered.

Fire Inspector #1	1
Fire Inspector #2	6
Fire Inspector #3	13

1. 11-3-4 check engine light is on. To be looked at.
2. No classes attended by Bureau members
3. Indian Day Parade is this Sunday.
4. India Flag Raising Ceremony - Next Sunday (300 - 500 people)
5. Pakistani Day Parade - Following Sunday. Met with committee members

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was by Commissioner Rischak. All in favor.

Communications

1. Request from Middlesex County Fire Academy for updated COI.
2. Received Township Resolution for Parades

Alarms & Pagers

Progress

Water & Hydrants

1. House accounts have been set up for auto billing with Middlesex Water. The hydrant bill cannot be set up because it exceeds \$10,000. Once the new bank accounts are set up at Provident Bank all account will go back to regular payments and not auto pay

House

1. Vegetation around fenced area at House 2 and generator cage at House 1 to be cleaned up
2. Hose reel at House 2 to be replaced
3. House 2 apron to be sealed by Township once weather has cooled
4. House 2 back bay door to be adjusted
5. All LED lamps are in except for upstairs hallway

Fire Prevention

1. Orders being put together

Trucks

1. Van has been repaired
2. Fire & Safety to repair 11-3

New Rescue

1. Weekly updates on production being received and posted on website

Joint Board

Progress

Per Diem/Work Crew

1. Discussion was held to offer the work to the existing men to start the program off because it will be more efficient. If there is no participation by the existing men, then will be offered to per diem workers.
2. Procedures are to be drawn up and put in place
3. Number of men and hours was discussed. It was decided on 3 - 4 men and the hours from 6 am to 6 pm.
4. John Trela to sit with Helge to discuss a budget to present at the next meeting.

Unfinished Business

1. New computers having Word installed should be here within two days
2. Adobe Pro has been installed on Bureau computer - to be installed on Chief's computer and the Board's new computer once received

New Business

1. Resolution read for new Fire Bureau vehicle (Ford Explorer) - Vote taken - All in favor

Treasurer's Report

Cash Balance \$1,268,513.31

1. Michael Klepchick will transition over and Terri will finish at the end of September.
2. Terri recommends that the Work Crew check be done bi-weekly and to use Quicken On-line.

There was no further business before the Board. The meeting was adjourned at 8:42 pm.