
Iselin District #11
Board of Fire Commissioners

Meeting Minutes
August 14, 2024

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 14, 2024, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference and Smith. Also in attendance was Chief Ryan Malheiro and Fire Official Helge Nordveit.

Approval of minutes

Commissioner Smith made a motion to approve the minutes from the July 10, 2024 meeting. Commissioner Ference seconded the motion.

Committee Reports

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

1. 37 calls for the month; 3 members low on percentages
2. One volunteer in pipeline who lives remarkably close; is completing the application and then will be sent for background check.

Fire Official's Report

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Statistics: 4 Non-Life Hazard Inspections performed; reviewed complaint and investigation activity for the month
2. Bureau vehicle had an oil change and break job.
3. Multiple meetings held with the Indian business association regarding the Independence Day Parade – Aug 11th and flag raising ceremony this Saturday.
4. Reviewed plans for the Pakistani Day Parade that is taking place on Sunday.

Communications

No communications received.

Bills

A Motion was made by Commissioner Smith to pay all bills and seconded by Commissioner Ference. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

1. The township hooking fiber to building with direct phone line to all exchanges. Will be tying in CAD system.
2. Waiting on quote on phone system through the township to see if it will be cheaper.

House

Steve Freeman provided the monthly report to the Board.

1. Oven is not working in the Hall; a new part will be installed by Steve and Scott.
2. Boiler was inspected; pressure and relief valve to be replaced.

Trucks

Scott Smith provided the monthly report to the Board.

1. Ladder to be picked up on August 26th.
2. Township to be contacted about 11-3's computer.

Water & Hydrants

Steve Freeman provided the monthly report to the Board.

1. John Mitch reached out about Water Company meeting; the date falls on the same day of our Relief and Exempt Meeting.

Fire Prevention

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Working on ordering supplies for schools. Will speak with Chief about anything else.

Joint Board

Next meeting is in September.

Unfinished business

1. Audit report and corrective action plan received.

2. Walkie Talkie has been received. Just waiting on the hose which is the last open item from last year.
3. Second meeting for the month starts again in September.

New Business

1. Received email from John Mitch regarding the destruction of public records, which he had managed for us in the past. The State wants each agency to manage their own. Ray to be the primary representative.

Treasurer's Report

Cash balance was not available.

Adjournment

Meeting adjourned at 7:10 pm.