



## BOARD OF FIRE COMMISSIONERS

DISTRICT No. 11

20 AUTH AVENUE

ISELIN, N. J. 08830

### MINUTES - May 11, 2016

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on May 11, 2016 at 7:05 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Trela, and Rischak. Commissioner Sandklev was absent from the meeting. Also in attendance were Chief Chris Wertz and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the April 11, 2016 meeting. The motion was seconded by Commissioner Lisoski.

#### Chief's Report

1. Requested engine for Raceway Park on Sunday.
2. Pack Testing scheduled for 18th & 19th
3. List of equipment Chief would like purchased to be put together

#### Fire Official's Report

April - 4 Life and 34 Non- Life Hazard Use Inspections performed. Four investigations were performed. One complaint answered.

Fire Inspector #1	9
Fire Inspector #2	5
Fire Inspector #3	24

1. Tim and Bill attended the National Fire Academy weekend.
2. Two smoke alarms and CO2 detectors were installed at an elderly couple's home
3. Submitted comments to Zoning Board

May - 8 Life and 49 Non- Life Hazard Use Inspections performed. Four investigations were performed. One complaint answered.

Fire Inspector #1	6
Fire Inspector #2	10
Fire Inspector #3	41

1. Submitted comments to Zoning Board for three projects
2. Classes attended: Drana - Online Emergency Management Class; Meckler - OSHA Class
3. 3-4 running well. Tire being repaired as it was run into a curb
4. Computer installed and working at House 2
5. Laptop to be updated
6. Received hydrant maps from Water Company
7. Copier at House 2 needs scanner function

8. Requested (2) 23" computer monitors - Approved by Board; Steve will order
9. Bureau personnel being closely monitored by Fire Official.

### **Bills**

A motion was made by Commissioner Trela to pay all bills. The motion was by Commissioner Rischak. All in favor.

### **Communications**

1. Thank you received from the Mayor for the "Mayor's Breakfast".

### **Alarms & Pagers**

Progress

### **Water & Hydrants**

John called Water Company regarding setting up auto pay.

### **House**

1. Work continues in Ladies Bathroom upstairs
2. Elections are scheduled for June 7th
3. Plumber is working on a price for the drain at House 2
4. Ron Grossberndt will pain the bell for Memorial Day
5. Pricing to be gotten for doors at House 2
6. Wallpaper to be removed from Fireman's Room

### **Fire Prevention**

Progress

### **Trucks**

1. Parts for 11-1 ladder rack on order
2. 11-1 heat sensors to be looked at
3. Ladder test to be done

### **New Rescue**

1. Should be receiving pictures soon with updates on construction.

### **Joint Board**

1. Meeting was held here. Discussion held about Carteret using #7 Dispatch. Letter to be sent regarding abusing Mutual Aide resources.

### **Work Detail**

1. Lawyer to be contacted for his comments.

### **Unfinished Business**

1. Open Audit items have been addressed.

### **New Business**

1. Worker's Compensation audit was performed. Rates raised by \$10K. Ron Lisoski to look into a new Worker's Comp plan that could save 20%.
2. Introduction and first reading of a Resolution authorizing the creation of a paid position of Fire Service Business Administrator. The pay is \$20K annually paid monthly. Helge Nordveit

will be appointed to the position. The second reading and consideration for final passage will be done at the June 8th meeting.

**Treasurer's Report**

Cash Balance	\$1,123,329.33
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There was no further business before the Board. The meeting was adjourned at 7:55 pm.